Choose an AI consultant

A neutral checklist - also use it with other suppliers. Fill it with evidence rather than assumptions.

1. Task and deliverable

Which task is solved? Where does it start and end? What do we receive and what is excluded?

Notes / evidence: _____

2. Accountable person

Who delivers and approves the work? What relevant experience can be substantiated?

Notes / evidence: _____

3. Sample and evidence

Can we inspect a deliverable, a failure and a human handover? Is it a case, demonstration or estimate?

Notes / evidence: _____

4. Data and permissions

Which sources, permissions and subprocessors are used? Who maintains sources, and how is data exported or deleted?

Notes / evidence: _____

5. Tests and recovery

What must the test prove? Who approves? How is work paused, and what happens with missing information or a failed system?

Notes / evidence: _____

6. Total cost

What do advice, setup, usage, operation and staff review cost? Which currency, tax, commitments and change fees apply?

Notes / evidence: _____

7. Ownership and next decision

Who owns the report, configuration and any code? What must be resolved before agreement?

Notes / evidence: _____

Supplier: _____ Date: _____ Next decision: _____

Guide: procora.ai/en/ai-consulting/choose-a-consultant